**SURVEY MANAGEMENT SYSTEM**

Group Number – 3

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**Objectives**

* Project Understanding
* Actors
* Modules

**Project Understanding**

* The project aims at developing a survey management system that can be accessed throughout the organization and this is a also a web based application that can be accessed over the web.
* This is an integrated system that contains the surveyor, the respondent component and the admin (both surveyor and respondent) component.

**Actors:**

There are three categories of people who would access the system viz. Admin (both surveyor and respondent), Surveyor & Respondent.

* **Surveyor** - Can perform the following tasks:
* Create a survey.
* Edit a survey.
* Distribute a survey.
* Can see the list of pending surveys.
* Review a survey.
* **Responder** – Can perform the following tasks:
* View all surveys.
* Respond a survey.
* **Admin -** Can perform all the functionalities of the surveyor as well as the responder and he can also add (or) edit the existing users.

**Modules**

* Login
* Add or edit existing user
* Create survey Questionnaire
* Edit old surveys
* Distribute surveys
* Review surveys
* Display list of responded surveys
* Display list of pending surveys
* Respond a survey

**1. LOGIN Module:**

Login module is common for all the users of the system i.e. Admin, Surveyor and Responder.

* **Basic functionality of the login module are as follows:**
* Taking login credentials from the user.
* If given credentials are wrong, show appropriate message.
* If login succeeds, user will be navigated to his/her respective page as per his/her role.

**2. Add or Edit existing user :**

This module is for the admin to create a new user or edit an already existing user.

* **Basic functionality of this module are as follows:**
* Create a new user.
* Edit the details of the existing user.

**3. Create a survey :**

This module is for the surveyor as well as for the admin to create a new survey.

* **Basic functionality of this module are as follows:**
* Create a new survey questionnaire(Keeping in consideration the different types of questions to be present in the survey).

**4. Edit a survey :**

This module is for the surveyor as well as for the admin to edit an existing survey.

* **Basic functionality of this module are as follows:**
* Edit an existing survey.
* Delete an existing survey.

**5. Distribute a survey :**

This module is for the surveyor as well as for the admin to

distribute a survey.

* **Basic functionality of this module are as follows:**
* Distribute a survey to a list of responders.

**6. Review a survey :**

This module is for the surveyor as well as for the admin to review a survey.

* **Basic functionality of this module are as follows:**
* Review the distributed survey responses by viewing the number of responds received against the number of distribution & View the list of pending surveys.

**7. Display list of responded surveys :**

This module is for the surveyor as well as for the admin to view a list of responded surveys.

* **Basic functionality of this module are as follows:**
* View the list of responded surveys.

**8. Display list of Pending surveys :**

This module is for the surveyor as well as for the admin to view a list of surveys which have not been distributed.

* **Basic functionality of this module are as follows:**
* View the list of pending surveys.
* Edit the undistributed surveys.

**9. Respond a survey :**

This module is for the responder as well as for the admin to respond a survey.

* **Basic functionality of this module are as follows:**
* To respond a survey out of the list of all the available surveys.